

SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING

High School Board Room

August 24, 2015

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 10, 2015

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of August 24, 2015. (VI, A)

VII. SUPPORT SERVICES

VIII. PERSONNEL

- A. *Certificated Staff*

- 1. *Retirement*

**The Administration recommends accepting the retirement of Jo Ann Lindauer Schneider, Elementary Music Teacher, effective the end of the last teacher day of the 2014-2015 school year. Mrs. Lindauer Schneider has been a district employee for 40 years.**

- 2. *New Certificated Staff Appointments*

**The Administration recommends approval of the following certificated staff, (pending receipt of required documentation): (VIII, A-2)**

**Kelly Greene, Long-term Substitute Special Education Teacher, Southern Lehigh Middle School, at Bachelor's Step 14, an annual salary of \$46,697\*\*, with a start date dependent upon the release date from prior employer. Ms. Greene will fill the position during the childrearing leave of Elissa Gruber. Ms. Greene will need to take a 1 week unpaid leave in the spring with dates to be determined.**

**\*\*The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.**

3. *Substitute Teacher List*

\*The Administration recommends approval of the following substitute teacher list for the 2015-2016 school year. (VIII, A-3)

4. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers for the 2015-2016 school year:

<u>Lorene Connelly</u>	Special Education PK-12
<u>Jo Ann Lindauer-Schneider</u>	Music PK-12
<u>Lisa Allison</u>	Elementary
<u>Matthew Capehart</u>	Grades 4-6; Math, Social Studies 7-8

5. *Student Teachers*

\*The Administration recommends approval of the following student teacher placements:

Michelle Murillo, Early Childhood Education, Cedar Crest College, with *Colleen Pizzo*, Liberty Bell Elementary School, from August 25, 2015 to October 14, 2015.

Leslie Estrada, Modern Language/Spanish K-12, Kutztown University, with *Elda Garcia*, Liberty Bell Elementary School, From October 19, 2015 to December 10, 2015.

B. *Noncertificated Staff*1. *Transfer*

\*The Administration recommends the transfer of Lynn Yost, Cafeteria Worker (4.5 hour per day), Lower Milford Elementary School to Southern Lehigh High School due to the retirement of *Annie Cygan*.

2. *Appointments*

\*The Administration recommends approval of the following staff (*pending receipt of required documentation*), effective August 25, 2015:

Jessica Makowski, Cafeteria Monitor, Lower Milford Elementary School, an hourly rate of \$10.35.

Mary Meixner, Cafeteria Worker (3 hour per day), Southern Lehigh High School, an hourly rate of \$15.71. Mrs. Meixner will fill the position due to the retirement of *Betty Hummel*.

Jennifer Moyer, Cafeteria Worker (3 hour per day), Southern Lehigh High School, an hourly rate of \$15.71. Ms. Moyer will fill the position due to *Barbara Betz* and *Joan Decker* sharing a position.

Maria Ault, Cafeteria Worker (3.5 hour per day), Southern Lehigh High School, an hourly rate of \$15.71. Ms. Ault will fill the position due to the transfer of *Lynn Yost*.

Wendy Yons, 1:1 Instructional Assistant (5.75 hours/day), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26.

Lisa Allison, LTS Instructional Assistant (15 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26. Ms. Allison will replace *Lisa Dickinson*.

Lorene Connelly, Instructional Assistant (15 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26. Ms. Connelly will fill the position due to the resignation of *Melissa Thoet*.

Jessica Steirer, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26. Ms. Steirer will fill the position due to the resignation of *Laura Jordan*.

Laura Girodo, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26. This is a new position.

Frederick Novak, Temporary Custodian, an hourly rate of \$20.24. Mr. Novak will fill the position of *Gregory Padamonsky*.

Amanda Hahn, RTII Instructional Assistant, Hopewell Elementary School, an hourly rate of \$18.26. Ms. Hahn will fill the position due to the resignation of *Nicole Wild*.

Colleen Ritter, Special Education Instructional Assistant, Joseph P. Liberati Intermediate School, an hourly rate of \$18.26. Ms. Ritter will fill the position due to the resignation of *Tracy Hammond*.

3. *Change in Hours*

\*The Administration recommends approval of the following change in hours of the following staff:

Roxann Fadely, Cafeteria Worker, Lower Milford Elementary School, increase in hours from 3.25 hours per day to 4 hours per day, due to the transfer of *Lynn Yost*.

Charise Grube, Cafeteria Worker, Southern Lehigh High School, change in hours from 3 hours per day to 4.25 hours per day, due to change in job duties.

4. *Resignation*

\*The Administration recommends accepting the resignation of the following staff:

Angela Hagenbuch, Instructional Assistant, Southern Lehigh Middle School, effective August 18, 2015.

Heather Krey, Instructional Assistant, Southern Lehigh High School, effective August 11, 2015

Carolyn Dunham, Instructional Assistant, Southern Lehigh High School, effective August 11, 2015

Kristine Melnick, Instructional Assistant, Southern Lehigh Intermediate School, effective August 17, 2015

Tracy Hammond, Instructional Assistant, Southern Lehigh Intermediate School, effective August 17, 2015

Katie Steele, Instructional Assistant, Southern Lehigh High School, effective August 18, 2015

Nicole Wild, RTII Instructional Assistant, Hopewell Elementary School, effective August 20, 2015

5. *2015-2016 Substitute Instructional Assistant List*

\*The Administration recommends approval of the enclosed Substitute Instructional Assistant List for the 2015-2016 school year. (VIII, B-5)

6. *2015-2016 Substitute Secretary List*  
\*The Administration recommends approval of the enclosed Substitute Secretary List for the 2015-2016 school year. (VIII, B-6)
7. *2015-2016 Substitute Cafeteria Monitor List*  
\*The Administration recommends approval of the enclosed Substitute Cafeteria Monitor List for the 2015-2016 school year. (VIII, B-7)
8. *2015-2016 Substitute Cafeteria Worker List*  
\*The Administration recommends approval of the enclosed Substitute Cafeteria Worker List for the 2015-2016 school year. (VIII, B-8)
9. *2015-2016 Substitute Nurse List*  
\*The Administration recommends approval of the enclosed Substitute Nurse List for the 2015-2016 school year. (VIII, B-9)
10. *2015-2016 Substitute Health Paraprofessional List*  
\*The Administration recommends approval of the enclosed Substitute Health Paraprofessional List for the 2015-2016 school year. (VIII, B-10)
11. *2015-2016 Substitute Custodian List*  
\*The Administration recommends approval of the enclosed Substitute Custodian List for the 2015-2016 school year. (VIII, B-11)
12. *2015-2016 Substitutes*  
\*The Administration recommends approval of the following substitutes for the 2015-2016 school year (*pending receipt of required documentation*):  
Lorene Connelly, Substitute Instructional Assistant, an hourly rate of \$16.01  
Colleen Ritter, Substitute Instructional Assistant, an hourly rate of \$16.01  
Kristine Melnick, Substitute Instructional Assistant, an hourly rate of \$16.01  
Marie Concannon, Substitute Cafeteria Monitor, an hourly rate of \$10.35  
Renee Mulhall, Substitute Cafeteria Monitor, an hourly rate of \$10.35  
Katherine Pelham-Hambly, Substitute Cafeteria Monitor, an hourly rate of \$10.35

C. *Extra-Compensatory Positions*

1. *2015-2016 Mentor*  
\*The Administration recommends approval of the following mentor for the 2015-2016 school year:  
Theresa Ware, mentor for Kelly Greene, Long-term Substitute Special Education Teacher, Middle School, at a total stipend of \$700
2. *2015-2016 Subject Area Leader*  
\*The Administration recommends approval of Matthew Wehr as the K-12 Music Subject Area Leader, for the 2015-2016 school year, a stipend of \$3487. Mr. Wehr will fill the position due to the retirement of Douglas Bolasky.

D. *Coaching Staff*1. *2015-2016 Coach Appointment*

\*The Administration recommends approval of the following coach for the 2015-2016 school year (*pending receipt of required documentation*). The stipend listed represent the appropriate stipend amount for 2014-2015. The 2015-2016 stipend amount will be determined after the start of the school year. (VIII, D-1)

Caitlyn Rockel MS Asst. Field Hockey \$2305

2. *2015-2016 Volunteer Coach*

\*The Administration recommends approval of the following volunteer coach for the 2015-2016 school year (*pending receipt of required documentation*):

Travis Weighknect Football

Rose Perrelli MS Cross Country

Karen Psaila MS Cross Country

3. *2015-2016 Assistants to the Coordinator of Athletics (Fall)*

\*The Administration recommends approval of the following Assistants to the Coordinator of Athletics for the 2015-2016 fall season:

Donald West \$1708.33\*\*

Donald Harakal \$1708.33\*\*

\*\**Shared position*

## IX. REPORTS

## A. Committee Reports

## B. Superintendent's Report... .. Dr. Christman

## X. OLD BUSINESS

## XI. NEW BUSINESS

A. First Reading of Revised Policy

**The Administration recommends a first reading of the following policy:** (XI, A)

**#624 Finances: *Post Issuance Compliance for Tax-Exempt and Tax Advantaged Obligations and Continuing Disclosure Requirements***

B. Recognition of Lehigh Carbon Community College's 50<sup>th</sup> Anniversary

**The Board will recognize LCCC's 50<sup>th</sup> Anniversary.** (XI, B)

## XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XIII. FOR INFORMATION ONLY

A. Graduate Study Pre-Approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, A)

B. Curriculum Writing Agreements

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion). (XIII, B)

C. Conference Requests

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, C)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT